



## MINUTES OF THE BOARD MEETING

**TUESDAY, OCTOBER 28, 2014  
7:00 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM  
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, October 28, 2014, in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:03 p.m. by Chair Burtnik.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee MacNeil

2. Roll Call

Chair Burtnik noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
<b>Student Trustees</b>				
Demizio, Chloe	✓			
Di Pasquale, Jessica	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Linda Marconi**, Recording Secretary/Executive Assistant, Director of Education

**3. Approval of the Agenda**

It was noted that a new cover sheet was distributed for item C.2.1 Bullying Prevention Intervention Policy.

Moved by Trustee Nieuwesteeg

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of October 28, 2014 as presented.

amended:

**ADDITION TO THE PUBLIC AGENDA**

ITEM

**CARRIED**

**4. Declaration of Conflict of Interest**

A Disclosure of Interest was declared by Trustee O'Leary with Item F9 of the In Camera Agenda. This trustee has family members who are employees of the Board. He left the meeting during discussion of this item.

**5. Approval of Minutes of the Board Meeting of September 23, 2014**

Moved by Trustee MacNeil

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of September 23, 2014 as presented.

**CARRIED**

**B. DELEGATIONS/PRESENTATIONS**

Nil

**C. COMMITTEE AND STAFF REPORTS**

**1. School Excellence Program – Notre Dame College School**

Director Crocco provided background information on the monthly School Excellence Program. Lee Ann Forsyth-Sells, Superintendent of Education introduced Ralph DeFazio, Principal of Notre Dame College School.

Principal DeFazio, with the assistance of staff and students showcased Notre Dame College School as part of the School Excellence Program.

Trustee O'Leary and Chair Burtnik thanked Principal DeFazio and the staff and students for their presentation and performance.

**2. Unapproved Minutes of the Committee of the Whole Meeting of October 14, 2014 and Consideration of Recommendations**

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of October 14, 2014 as presented.

**CARRIED**

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of October 14, 2014

**2.1 Bullying Prevention Intervention Policy (302.6.8)**

Moved by Trustee Fera

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the revised Bullying Prevention Intervention Policy (302.6.8) as presented.

**CARRIED**

**2.2 Reimbursement of Travel Expenses Policy (201.4)**

Moved by Trustee Fera

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the revised Reimbursement of Travel Expenses Policy (201.4) as presented.

**CARRIED**

**3. Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of September 3, 2014**

Moved by Trustee MacNeil

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of September 3, 2014 as presented for information.

**CARRIED**

**4. Board Improvement Plan for Student Achievement (BIPSA) 2014-2015**

Superintendent Forsyth-Sells presented the report on the Board Improvement Plan for Student Achievement (BIPSA) 2014-2015 for information.

**5. Extended Overnight Field Trip, Excursion and Exchange**

Superintendent Lefebvre presented the report on Extended Overnight Field Trip, Excursion and Exchange for information.

## **D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

### **1. Correspondence**

#### **1.1 Catherine McCullough, CMC Leadership – Strong Districts and Their Leadership**

Director Crocco, highlighted information contained in the letter to Chair Burtnik from Catherine McCullough. Niagara Catholic will be part of a provincial report on “Strong Districts and Their Leadership” which will be shared with OCSTA and the Board.

### **2. Report on Trustee Conferences Attended**

Nil

### **3. General Discussion to Plan for Future Action**

Director Crocco updated the Board on the progress of the report addressing various property, program and services. An update report will be presented at either the November Committee of the Whole or Board Meeting.

### **4. Trustee Information**

#### **4.1 Calendar of Events – November 2014**

Director Crocco highlighted the Calendar of Events - November 2014 for Trustees information.

#### **4.2 Spotlight Summary – September 2014**

Director Crocco reported on the Communications Department’s launching of its first digital edition of *Spotlight on Niagara Catholic*. It will continue to be produced at the end of each month and highlight special events throughout Niagara Catholic.

#### **4.3 Facilities Services**

Scott Whitwell, Controller of Facilities Services provided an update regarding the developer’s approval to place a gas bar adjacent to St. Vincent de Paul Catholic Elementary School in Niagara Falls. Concerns expressed by the Board at a previous meeting have been addressed for the safety of students at the school.

### **5. Open Question Period**

None submitted

## **E. NOTICES OF MOTION**

## **F. BUSINESS IN CAMERA**

Moved by Trustee O’Leary

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:05 p.m. and reconvened at 9:05 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee O'Leary

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of September 23, 2014, as presented.

**CARRIED (Item F1)**

Moved by Trustee Charbonneau

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of September 23, 2014, as presented.

**CARRIED (Item F2)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee MacNeil

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of September 23, 2014, as presented.

**CARRIED (Item F4)**

Moved by Trustee MacNeil

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of October 14, 2014, as presented.

**CARRIED (Item F5)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

**THAT** the October 28, 2014 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 9:10 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **October 28, 2014**.

Approved on **October 28, 2014**.

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Kathy Burtnik  
Chair of the Board

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John Crocco  
Director of Education/Secretary -Treasurer